

Note: This procedure is **legally required.** **New - GCCCD Procedure**

First Reading–2/13/12

AP 3501 Campus Security and Access

Reference: ***34 Code of Federal Regulations Section 668.46(b)(3)***

Date Issued:

[CCLC template language, except for italicized language]

During business hours, the Grossmont-Cuyamaca Community College District (District) will be open to students, parents, employees, contractors, guests, and invitees. *All District facilities are closed between the hours of 11:00 p.m. and 5:00 a.m. each day. During non-business hours access to all District facilities is by key, if issued, or by admittance via the District Public Safety Officers. Emergencies may necessitate changes or alterations to any posted schedules of operation. During an emergency response closure, the District Public Safety Department will provide access as approved by the Chancellor or designee.*

The *Public Safety, Facilities, and Safety and Insurance Services Departments* consider security issues such as locks, alarms, lighting, landscaping, and communications *as needed. In addition, the District Safety Committee* shall meet as needed to discuss campus security and access.